

## **NICOLE SCHMIDT**

### Assistant



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Nicole Schmidt is in charge of all administrative and organisational matters of the law firm. In addition, she handles administrative correspondence and offers support in editing legal documents and publications.

### RESUME

- Associate at Weidmann Rechtsanwälte (since 2018)
- Associate in a small law firm in Zurich (2016-2018)
- Associate in a larger law firm in Bern (2013-2016)
- Further training as executive assistant with federal certificate (2009-2011)
- Associate at the city administration of Zurich (2003-2012)
- Temporary assignments, language stays/diplomas, travelling (1995-2002)
- Associate in a small law firm in Zurich (1991-1994)
- Commercial School, Cantonal School Hottingen, Zurich (1987-1991)

### WORKING LANGUAGES

- German, English, French, Spanish